



### REQUEST TO ACCESS PERSONAL DATA

NAME OF DATA SUBJECT:	
ADDRESS:	
NAME AND ADDRESS OF REPRESENTATIVE: (If request by representative)	
<p>Information Subject of Request (Please check):</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Contents of personal data processed by PSE</li><li><input type="checkbox"/> Source/s of personal data</li><li><input type="checkbox"/> Names and addresses of recipient/s of personal data</li><li><input type="checkbox"/> Reason/s for the disclosure to the recipient/s</li><li><input type="checkbox"/> Date of last accessed and modification</li></ul> <p>Specify if personal data was submitted in relation to _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Specify Purpose/s of Request:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p>PSE ACTION/RESPONSE:</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Contents of personal data processed by PSE</li></ul> <p>_____</p> <p>_____</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Source/s of personal data</li></ul> <p>_____</p> <p>_____</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Names and addresses of recipient/s of personal data</li></ul> <p>_____</p> <p>_____</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Reason/s for the disclosure to the recipient/s</li></ul> <p>_____</p> <p>_____</p> <ul style="list-style-type: none"><li><input type="checkbox"/> Date of last accessed and modification</li></ul> <p>_____</p>

\_\_\_\_\_  
**Name and Signature of Requestor/Representative**

\_\_\_\_\_  
**Date**

**Privacy Notice**

PSE will collect, record, store, use, disclose, and process your personal information for the purpose of your request and for purposes relevant or incidental thereto. PSE will retain your personal information as long as necessary and we will safely destroy it after the applicable retention period. You have rights under the Data Privacy Act such as rights to be informed, access, correct, object, withdraw, erasure, data portability, file complaint, and damages. You should be aware that there are risks in the processing of your personal information and for safeguards to protect it, kindly read our Privacy Policy at [www.pse.com.ph](http://www.pse.com.ph) or contact the Data Protection Officer at [dataprivacy@pse.com.ph](mailto:dataprivacy@pse.com.ph) for any concern.